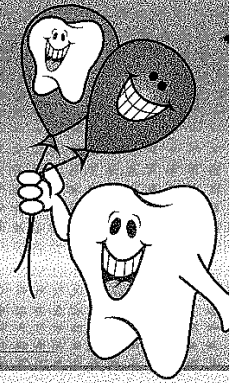


# Welcome!

We are pleased to welcome you and your child to our practice. Please take a few minutes to fill out this form as completely as you can. If you have questions we'll be glad to help you. We look forward to working with you in maintaining your child's dental health.



## PATIENT INFORMATION

Date \_\_\_\_\_

Name of Minor/Child \_\_\_\_\_  
Last Name First Name Initial

Sex  M  F Age \_\_\_\_\_ Birthdate \_\_\_\_\_ Nickname \_\_\_\_\_ Hobbies \_\_\_\_\_

Home Address \_\_\_\_\_  
Street City State Zip

Mailing Address \_\_\_\_\_  
Street City State Zip

Person financially responsible \_\_\_\_\_ Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Whom may we thank for referring you? \_\_\_\_\_

## INSURANCE

<p>Father's/Guardian's Name _____</p> <p>Address (if different from patient's) _____</p> <p>Home Phone _____ Work Phone _____  <small>(if different from above) (if different from above)</small></p> <p>Employer _____</p> <p>Soc. Sec. # _____ Birthdate _____</p> <p>Do you have dental insurance coverage for minor/child? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Plan Name _____</p> <p>Phone No. _____</p> <p>Address _____</p> <p>Group # _____</p> <p>Policy # _____</p>	<p>Mother's/Guardian's Name _____</p> <p>Address (if different from patient's) _____</p> <p>Home Phone _____ Work Phone _____  <small>(if different from above) (if different from above)</small></p> <p>Employer _____</p> <p>Soc. Sec. # _____ Birthdate _____</p> <p>Do you have dental insurance coverage for minor/child? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Plan Name _____</p> <p>Phone No. _____</p> <p>Address _____</p> <p>Group # _____</p> <p>Policy # _____</p>
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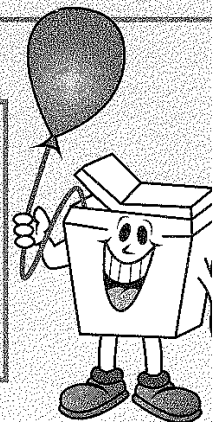
Is your child eligible for treatment under Medical Assistance?  Yes  No Child's Medical Assistance I.D. # \_\_\_\_\_

## DENTAL HISTORY

Date of last visit to a dentist \_\_\_\_\_ For what service? \_\_\_\_\_

<p>Has child complained about dental problems? ..... <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Does child brush teeth daily? ..... <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Does child use floss every day? ..... <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Any mouth habits - thumbsucking, nail biting, mouth breathing, pacifier, sleeping with bottle, etc? ..... <input type="checkbox"/> YES <input type="checkbox"/> NO</p>	<p>Is fluoride taken in any form? ..... <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Any injuries to mouth, teeth, head? ..... <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Any unhappy dental experiences? ..... <input type="checkbox"/> YES <input type="checkbox"/> NO</p>
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Please Complete Both Sides



# MEDICAL HISTORY

Minor/Child's Physician \_\_\_\_\_ City/State \_\_\_\_\_ Phone \_\_\_\_\_

Date of last physical examination \_\_\_\_\_ Results \_\_\_\_\_

Is Minor/Child under care of physician now? .....  YES  NO Medications \_\_\_\_\_

Receiving any medication or drugs? .....  YES  NO \_\_\_\_\_

Ever been hospitalized? .....  YES  NO \_\_\_\_\_

Ever had surgery? .....  YES  NO Allergies \_\_\_\_\_

Is there excessive bleeding when cut? .....  YES  NO \_\_\_\_\_

HAS MINOR/CHILD HAD ANY HISTORY OF OR DIFFICULTY WITH ANY OF THE FOLLOWING? IF YES, PLEASE CHECK (✓)

- |   |   |   |   |  |
|---|---|---|---|--|
| <input type="checkbox"/> A.I.D.S./H.I.V.  | <input type="checkbox"/> Cerebral Palsy     | <input type="checkbox"/> Epilepsy         | <input type="checkbox"/> Kidney Disease | <input type="checkbox"/> Rheumatic Fever |
| <input type="checkbox"/> Anemia           | <input type="checkbox"/> Chicken Pox        | <input type="checkbox"/> Fainting         | <input type="checkbox"/> Liver Disease  | <input type="checkbox"/> Sinus Problems  |
| <input type="checkbox"/> Asthma           | <input type="checkbox"/> Convulsions        | <input type="checkbox"/> Hearing Problems | <input type="checkbox"/> Measles        | <input type="checkbox"/> Thyroid Disease |
| <input type="checkbox"/> Bladder Problems | <input type="checkbox"/> Diabetes           | <input type="checkbox"/> Heart Problems   | <input type="checkbox"/> Mononucleosis  | <input type="checkbox"/> Tuberculosis    |
| <input type="checkbox"/> Cancer           | <input type="checkbox"/> Drug/Alcohol Abuse | <input type="checkbox"/> Hepatitis        | <input type="checkbox"/> Mumps          | <input type="checkbox"/> Other           |

## EMERGENCY CONTACT

In the event of an emergency, whom should we contact?

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

## AUTHORIZATIONS

The information that I have given is correct to the best of my knowledge. I understand that it will be held in the strictest of confidence, and it is my responsibility to inform this office of any changes in my child's medical status. I authorize the dental staff to perform the necessary dental services for my minor/child.

Signature of Parent/Guardian \_\_\_\_\_

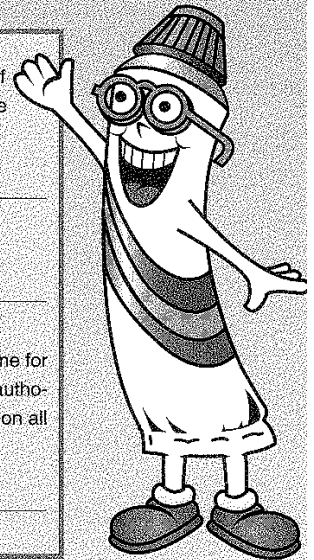
Date \_\_\_\_\_

I certify that my minor/child is covered by insurance with \_\_\_\_\_ Name of Insurance Company(ies) \_\_\_\_\_

and assign directly to Dr. \_\_\_\_\_ all insurance benefits, if any, otherwise payable to me for services rendered. I understand that I am financially responsible for all charges whether or not paid by insurance. I hereby authorize the dentist to release all information necessary to secure the payment of benefits. I authorize the use of this signature on all my insurance submissions, whether manual or electronic.

Signature of Parent/Guardian \_\_\_\_\_

Date \_\_\_\_\_



## UPDATE

(To be completed at later visit)

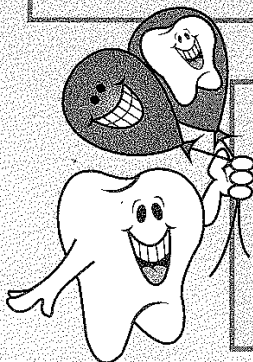
Has there been any change in patient's health since last dental appointment?  Yes  No

If yes, please describe \_\_\_\_\_

Is patient taking any new medications?  Yes  No If yes, please list \_\_\_\_\_

Date \_\_\_\_\_ Parent/Guardian Signature \_\_\_\_\_

Date \_\_\_\_\_ Dentist Signature \_\_\_\_\_



# DENTAL INFORMATION RELEASE FORM (HIPAA)

Downtown Dental & Implants of Oswego, Inc.

60 Main St. Suite C Oswego, IL 60543

Dr. Shalini Mohan, D.M.D

Patient Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Can we send you promotional emails? YES or NO

Preferred method of contact/appointment confirmation (please check one):

- Call home phone
- Send me a text message
- Send me an email

If unable to reach me at preferred method, you may:

- Leave me a detailed message
- Leave me a message asking to return your phone call, no details may be left.

## Release of Information

I authorize the release of information including the diagnosis, records, examination rendered to me and claims information. This information may be released to:

- Spouse: \_\_\_\_\_
- Child(ren): \_\_\_\_\_
- Other: \_\_\_\_\_
- DO NOT RELEASE MY INFORMATION TO ANYONE.

**\*THIS RELEASE OF INFORMATION WILL REMAIN IN EFFECT UNTIL TERMINATED BY ME IN WRITING.**

Patient Name (print): \_\_\_\_\_ Date: \_\_\_\_\_

Patient Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Witness Name (print): \_\_\_\_\_ Date: \_\_\_\_\_

Witness Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Downtown Dental & Implants of Oswego, INC.**  
**FINANCIAL POLICY AGREEMENT**

Thank you for choosing Downtown Dental & Implants of Oswego for your dental needs! We are committed to providing you with the highest quality, personal dental care, and appreciate your commitment to adhere to this **Financial Policy Agreement**. We require all of our patients to read, understand, and sign it prior to any non-emergent treatment or care.

**Appointments:**

We understand circumstances may arise that require you cancel your appointment. Cancellations and appointment changes must be made by calling our office during our normal business hours (8:00 a.m. to 5:00 p.m. Mon, Tues, Thurs, 8:00am-7:00pm Wed, and 8:00am-12:00pm Fri). All cancellations require a 48 hour advanced notice, and cannot be made by voice mail, text or E-mail. This is important. If appointment is failed/cancelled less than 48 hours in advance, you will be charged a \$50.00 cancellation fee.

**Treatment Plans:**

Treatment recommendations are based on the advanced training and experience of the Doctor. A cost estimate will be provided. However, clinical observations during a procedure may alter the treatment plan, causing estimated costs to fluctuate. You are responsible for any change in treatment costs as well as any balance not paid by your insurance.

**Insurance and Past Due Balances:**

As a courtesy to you we will file claims on your behalf. **ALL COPAYS WILL BE COLLECTED AT THE TIME OF SERVICE.** In order for us to successfully bill your insurance company, we need complete information and require a copy of your insurance card at each visit.

You are responsible for ensuring your information is correct and effective at the time of each service.

***All past due balances are due and payable at time of service.***

**Insurance Coverage:**

- **Commercial/Indemnity Insurance:** Your policy is a contract between you and your insurance company. Because we are not a party to that contract, your account balance is your responsibility whether your insurance pays or not. Take time to read your insurance policy, and be sure to know what your deductibles are.
- **Self Pay or Self Filing:** Patients who do not have insurance coverage, who are unable to provide us with valid insurance information or who wish to file their own insurance claims are responsible for paying at the time services are rendered.

**Payments:**

All co-payments and deductibles designated by your insurance company are your responsibility and are **due at time services are rendered**. Any account balances billed to you must be paid within **30 days**.

We do provide in-office payment plans as well as accept Care Credit's INTEREST FREE PLAN. If you are interested, please contact [www.CareCredit.com](http://www.CareCredit.com). In the event you disagree with a balance due, it is your responsibility to contact the office's billing department to discuss any discrepancies within **30 days** of receiving your statement.

**Methods of Payment:**

We accept Cash, Checks, American Express, Discover, Visa, and Master Card. A \$25 fee will be charged for checks returned for insufficient funds.

**Past Due Accounts:**

In the event you have an unpaid balance 90 days overdue, appropriate action will be taken to collect the past due amount, and you will be responsible for the following additional fees:

- 40% collection fee added to the unpaid balance if your account is turned over to a collection agency

**I hereby authorize my insurance benefits be paid directly to Downtown Dental & Implants of Oswego, INC. I am financially responsible for non-covered services, co-payments, coinsurance, and deductibles. I also authorize Downtown Dental & Implants of Oswego, INC. to release any information required for the processing of this claim and all future claims.**

**I have read and understand this office financial policy and agree to comply and accept the responsibility for any payment that becomes due as outlined above.**

\_\_\_\_\_  
Print Patient's Name Date

\_\_\_\_\_  
Signature of Patient or Guarantor Date